

**Internal Quality Assurance Cell
Academic Year 2017-18**

Minutes of Meeting

Minutes of Meeting of Internal Quality Assurance Committee held at 11.00 am on 11th August, 2017. The following decisions were taken during the meeting.

- 1) The Minutes of the previous meeting was confirmed.
- 2) Issue of quality improvement of teachers was discussed in detail in IQAC. It was also discussed to improve quality of under-graduate research in the institute. In order to guide the students properly it was unanimously agreed that teachers with research experience should be on institute roll. It was, therefore resolved to request college management that as far as possible, new recruitments of faculty with Ph.D. qualification should be encouraged.
- 3) The college efforts in participating in Unnat Maharashtra Abhiyan (UMA) were discussed and it was noted that such participation will inculcate social responsibility and will develop attitude of sustainable development. IQAC recommends that the institute should participate wholeheartedly in UMA projects.
- 4) IQAC reviewed research publications of faculty and it decided to advise faculty members to give GIT affiliation in the credit line of publications. It recommends that such advisory note should be given to the faculty.
- 5) The data about testing carried out by various dept. was reviewed by IQAC. It was noted with regret that statistic pertains to only testing carried out. In order to improve consultancy component it was suggested that each department should collate consultancy capability of their department. This should be given wide publicity through following means:
 - a. It should be published on website
 - b. Special broacher about Testing and consultancy facility should be made and should be circulated to be the industries.
- 6) During the NAAC peer committee visit, it was suggested that the facilities provided to differently-abled students should be improved by –
 - a) Number of ramps provided should increase.
 - b) At least one wash-room, one each for boys & girls, should be made amenable to them.
- 7) Review of Library services was taken. It was noted with satisfaction that number of physical books in the library are more than adequate. Online journal subscriptions also

caters to all disciplines of education. The ELRC facility was reviewed & it was found that some of the faculty members have not uploaded the latest study material. It was recommended to administration that an advisory note to this effect should be issued to defaulting faculty.

- 8) The reviewed of sports facility was taken. It was noted with satisfaction that the institute participation in university sports competition is up to the mark. Due to heavy rains in Konkan region certain outdoor games like Cricket, Football, Kabbadi etc. cannot be played on regular basis and most of the sports activity get restricted to indoor games. It was discussed that sport instructor of the college should prepare comprehensive report about infrastructural facility, sports timing and sports schedule in order to ensure that sports activities continue throughout the year.

The meeting ended with vote of thanks to the Chair.

Prof. M.A. Khandke
Coordinator

Dr. Pramod S. Joshi
Chairman